



COLEMAN ENGINEERING COMPANY

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IRONWOOD, MI 49938
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• 635 CIRCLE DRIVE
IRON MOUNTAIN, MI 49801
PHONE: 906-774-3440

• 790 MARVELLE LANE, UNIT 3
GREEN BAY, WI 54304
PHONE: 920-264-9404

CAD DRAFTER

Job Description

Responsible for preparing and drafting boundary, topographic, construction layout, hydrographic, easement and geodetic type land surveying. Full-time position available in any of the following offices:

- Iron Mountain, Michigan
- Ironwood, Michigan
- Green Bay, Wisconsin

The ideal candidate must possess excellent follow-through skills, be attentive to detail, work well with others, and be able to communicate effectively with clients and coworkers. Applicants must be able to read and interpret field notes and sketches, as well as have the ability and knowledge to read and interpret maps/plan sets.

Background:

- Have a two or four-year degree in Land Surveying or Civil Engineering Technician, or have 3 or more years previous survey experience.
- Have a desire to obtain a Professional Land Surveyor License.
- Having Surveying field experience is encouraged, but not required.
- Ability to work independently as well as with a team.
- Strong computer skills.
- Proficient in MS Word & Excel.
- Strong verbal and written communication skills.
- Self-starter.
- Civil3D/AutoCAD experience is required.
- Must demonstrate clear commitment to delivering excellent customer service.

Coleman Engineering Company (CEC) offers competitive salaries and benefits, including matching 401K; access to three different health insurance plans health savings account; paid vacation, sick & holiday time; company paid life and disability insurance; and cell phone reimbursement. CEC offers the opportunity to advance your career in a professional and challenging work environment, but in a laidback atmosphere with a small company feel. CEC understands everyone's situation is different and works with all our employees to formulate a schedule that works for them. Please send resumes to Coleman Engineering Company, 635 Circle Drive, Iron Mountain, Michigan 49801, Attn: LeAna Lindquist, or email llindquist@coleman-engineering.com. EOE