



COLEMAN ENGINEERING COMPANY

635 CIRCLE DRIVE
IRON MOUNTAIN, MI 49801
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• 200 EAST AYER STREET
IRONWOOD, MI 49938
PHONE: 906-932-5048

• 120 US HWY 41 E, STE. B
NEGAUNEE, MI 49866
PHONE: 906-475-7489

• 790 MARVELLE LANE, UNIT 3
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PHONE: 920-264-9404

CIVIL ENGINEERING DEPARTMENT MANAGER

Coleman Engineering Company is an industry leader in design and construction for a wide variety of civil engineering related projects in Upper Michigan and Northern Wisconsin. We are seeking a qualified Civil Engineering Department Manager ready to manage a staff of 10 engineers and technicians in our Ironwood, Michigan office. Duties will include overseeing a wide range of project design and construction inspection related responsibilities, management of engineering staff, project management, proposal writing and client relations.

Minimum Qualifications

- B.S. in Civil Engineering with academic coursework directly related to the areas described above
- Computer skills and familiarity with Microsoft Word, as well as intermediate to advanced abilities in Excel
- Familiarity with AutoCAD, Civil 3D, or other CAD-based civil design software
- Strong interpersonal, verbal, and written communication skills
- A flexible working style, self-motivation, initiative, and a willingness to modify personal schedules as required to meet client needs and project schedules
- Conscientiousness concerning the accuracy, appropriateness, and timeliness of results
- Legal authorization to work in the United States without the need for sponsorship
- Acceptable driving record

Preferred Qualifications

- Registered Professional Engineer
- 10 years of related work experience
- Familiarity with state and federal infrastructure funding applications

Please visit the city website at <https://cityofironwood.org> for information on living in Ironwood, Michigan at the western tip of the Upper Peninsula.

Forward resume to: Coleman Engineering Company, 635 Circle Drive, Iron Mountain, MI 49801 or by email to llindquist@coleman-engineering.com. EOE.